



Watertown City Council
Regular Meeting

Mayor Michael Walters
Deborah Everson
Jim Kasheimer
Fred McGuire
Kay Thul

2/24/2026 - Minutes

1. Call To Order And Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order in the Council Chambers of City Hall at 6:33 p.m. on Tuesday, February 24, 2026, by Mayor Mike Walters.

Councilmembers present: Mike Walters, Jim Kasheimer, Kay Thul, Fred McGuire and Deborah Everson

Councilmember(s) absent: None

City staff present: City Administrator Dan Tolsma, City Engineer Philip Schrupp, City Planner Mark Kaltsas, Interim Public Services Superintendent Mike Loehrs, Public Utilities Superintendent Logan Pysick and Deputy Clerk-Treasurer Kelly Wynn

2. Adopt Agenda

COUNCILMEMBER DEBORAH EVERSON MOVED TO AMEND THE CONSENT AGENDA TO MOVE ITEM 3G RFQ FOR PUBLIC WORKS FLOOR SRUBBER TO 5.F. IN THE AMENDED AGENDA, AND TO MOVE ITEM 3.H. FIRE STATION ROOFTOP HVAC REPLACEMENT TO 5.G. IN THE AMENDED AGENDA.

COUNCILMEMBER MIKE WALTERS SECONDED. MOTION CARRIED 5-0

COUNCILMEMBER KAY THUL MOVED TO APPROVE THE AMENDED AGENDA AS PRESENTED.

COUNCILMEMBER EVERSON SECONDED. MOTION CARRIED 5-0

3. Consent Agenda Discussion And Approval

COUNCILMEMBER JIM KASHEIMER MOVED TO APPROVE THE AMENDED CONSENT AGENDA.

COUNCILMEMBER FRED MCGUIRE SECONDED. MOTION CARRIED 5-0

- 3.A. 3.A. February 10, 2026 City Council Work Session Minutes
- 3.B. 3.B. February 10, 2026 City Council Regular Meeting Minutes
- 3.C. 3.C. RFA - Solicitor Permit - Spectrum
- 3.D. 3.D. RFA - Sanitary Sewer Extension Pay Application No. 8
- 3.E. 3.E. RFA - Step Movement For Dan Tolsma
- 3.F. 3.F. RFA - 2026 Agreement With Carver County For Assessment Services
- 3.G. 3.G. RFQ - Public Utilities Floor Scrubber

ITEM MOVED TO AMENDED AGENDA AS ITEM 5.F.

Public Utilities Superintendent Logan Pysick presented a Request for Quotes of a floor scrubber for the new Wastewater Treatment Facility and shop bay.

COUNCILMEMBER FRED MCGUIRE MOVED TO APPROVE REQUEST FOR QUOTES ON A FLOOR SCRUBBER FOR THE NEW WASTEWATER TREATMENT FACILITY.

COUNCILMEMBER WALTERS SECONDED. MOTION CARRIED 5-0

- 3.H. 3.H. RFQ - Fire Station Roof Top HVAC Unit Replacement

ITEM MOVED TO AMENDED AGENDA AS ITEM 5.G.

City Administrator Tolsma presented the request for quotes on the fire station rooftop HVAC unit replacement. This is a piece of equipment that is at the end of its life.

COUNCILMEMBER THUL MOVED TO APPROVE THE REQUEST FOR QUOTES ON THE HVAC SYSTEM FOR THE FIRE STATION.

COUNCILMEMBER KASHEIMER SECONDED. MOTION CARRIED 5-0

4. Open Forum

Kyle Jarvis, Watertown presented new knit hats that go on sale that say I love Watertown in symbols.

5. New/Old Business

- 5.A. 5.A. RFA - Cove Second Addition Development Agreement And Easement Vacation

City Planner Mark Kaltsas presented on The Cove Addition Agreement and Resolution 2026-04 Easement Vacation.

COUNCILMEMBER EVERSON MOVED TO OPEN A PUBLIC HEARING. COUNCILMEMBER KASHEIMER SECONDED. MOTION CARRIED 5-0

No one appeared at Public Hearing.

COUNCILMEMBER EVERSON MOVED TO CLOSE THE PUBLIC HEARING. COUNCILMEMBER THUL SECONDED. MOTION CARRIED 5-0

COUNCILMEMBER THUL MOVED TO APPROVE RESOLUTION 2026-04 VACATING DRAINAGE AND UTILITY EASEMENTS ACROSS OUTLOT A OF THE COVE AT RIVER RIDGE 1ST ADDITION.

COUNCILMEMBER KASHEIMER SECONDED. MOTION CARRIED 5-0

COUNCILMEMBER EVERSON MOVED TO APPROVE THE DEVELOPMENT AGREEMENT FOR THE 2ND ADDITION OF THE COVE AT RIVER RIDGE.

COUNCILMEMBER THUL SECONDED. MOTION CARRIED 5-0

- 5.B. 5.B. RFA - Approve State Street Storm Sewer Improvement Plans And Specifications And Authorize Bidding

City Planner Schrupp presented the State Street Storm Sewer Improvement Plans for removal and replacement of the storm sewer from Franklin to Westminster in front of the Community Learning Center.

COUNCILMEMBER EVERSON MOVED TO APPROVE STATE STREET STORM SEWER IMPROVEMENT PLANS & SPECIFICATIONS AND AUTHORIZE BIDDING.

COUNCILMEMBER KASHEIMER SECONDED. MOTION CARRIED 5-0

- 5.C. 5.C. RFA - Authorize Staff To Proceed With Water Treatment Facility Investigation

City Planner Schrupp presented the RFA seeking authorization to proceed with investigation at the Water Treatment Facility on the roof and wall repairs.

COUNCILMEMBER WALTERS MOVED TO AUTHORIZE STAFF TO PROCEED WITH SELECTIVE DEMOLITION, PROFESSIONAL EVALUATION, AND DEVELOPMENT OF CORRECTIVE ACTION OPTIONS RELATED TO MOSTURE INFILTRATION AT THE MUNICIPAL WATER TREATMENT FACILITY.

COUNCILMEMBER THUL SECONDED. MOTION CARRIED 5-0

- 5.D. 5.D. RFA - Temporary Sign Permit Request - WFAC Irish Fest

City Administrator Dan Tolsma presented the request for temporary sign permit for the Watertown Area Fine Arts Council's Irish Fest to be held on Sunday, March 8th.

COUNCILMEMBER WALTERS MOVED TO APPROVE THE TEMPORARY SIGN PERMIT REQUEST WITH THE FOLLOWING CONDITIONS: 1) THE APPLICANT IS APPROVED TO DISPLAY UP TO TWO SIGNS AT THE LOCATIONS SHOWN ON THE ATTACHED MAP; 2) THE SIGNAGE MAY BE INSTALLED BY THE APPLICANT FOR THE DATES OF MARCH 6TH, 7TH, & 8TH.

COUNCILMEMBER EVERSON SECONDED. MOTION CARRIED 5-0

- 5.E. 5.E. RFA - Yard Waste Site Temporary Closure

Mayor Walters explained that council had a discussion during the work session prior to tonight's meeting specifically on the yard waste and exploring different options on how to deal with the costs which have spun out of control and massive abuse from illegal dumping. We are recommending that for the immediate future, we close the site while council considers all alternatives.

COUNCILMEMBER EVERSON MOVED TO APPROVE THE TEMPORARY CLOSURE OF THE YARD WASTE SITE UNTIL FURTHER NOTICE.

COUNCILMEMBER KASHEIMER SECONDED. MOTION CARRIED 5-0

6. Other Reports

Dan Tolsma mentioned that the City Day on the Hill is coming up March 11th down at the Capitol. We are planning on meeting with our lobbyist group and meeting with our local legislators as well.

Tolsma also mentioned the committee coming together for the City Center Park that will meet the 4th Tuesday of the month, meeting at the high school at 11:00am. It was proposed that we would have two council members as well. There will be Legion members, Lions Club, Chamber and Park Commission members included.

Engineer Schrupp reported on the DNR grant that has been sent in for review. This is for the trail connection for the Old Mill Park.

Schrupp continued that the County will not be doing the County Road 27 project this year and will go into 2027.

Schrupp also reported on the Angel Avenue project that they got grant money for and met with a few residents, so trying to improve their personal property in some flood mitigation ways.

Mike Loehrs reported on the recent snow removal. Public Services will be getting out soon to do some tree trimming around town along with the Ash trees removal before the frost gets out of the ground.

Logan Pysick gave an update for water and wastewater. With the warm temperatures and rain, we had a few storm sewers that were frozen we had to do some pumping. We had a life station backup generator that got some extended use last week, lost power and it was a transformer fuse that blew. So Xcel got out and fixed it.

Mayor Walters mentioned that he gave the State of the City address and it is on the website for all to view.

7. Claims

COUNCILMEMBER EVERSON MOVED TO APPROVE THE CLAIMS ROSTER AS PRESENTED.

COUNCILMEMBER KASHEIMER SECONDED. MOTION CARRIED 5-0

7.A. 7.A. February 24, 2026 Claims

8. Adjournment

COUNCILMEMBER WALTERS MOVED TO ADJOURN AT 7:36 PM.

COUNCILMEMER KASHEIMER SECONDED. MOTION CARRIED 5-0

309 Lewis Avenue South; P.O. Box 279, Watertown, MN 55388

Michael Walters, Mayor

ATTEST: _____

Dan Tolsma, City Administrator

DRAFT