



Watertown City Council
Regular Meeting

Mayor Michael Walters
Deborah Everson
Jim Kasheimer
Fred McGuire
Kay Thul

1/27/2026 - Minutes

1. Call To Order And Roll Call

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order in the Council Chambers of City Hall at 6:30 p.m. on Tuesday, January 27, 2026, by Mayor Mike Walters.

Councilmembers present: Mike Walters, Jim Kasheimer, Kay Thul, Fred McGuire and Deborah Everson

Councilmember(s) absent: None

City staff present: City Administrator Dan Tolsma, Public Services Director Michael Sommerfeld and Interim Public Services Superintendent Mike Loehrs

2. Adopt Agenda

COUNCILMEMBER KAY THUL MOVED TO APPROVE THE AGENDA AS PRESENTED.

COUNCILMEMBER FRED MCGUIRE SECONDED. MOTION CARRIED 5-0

3. Consent Agenda Discussion And Approval

COUNCILMEMBER DEBORAH EVERSON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

COUNCILMEMBER MCGUIRE SECONDED. MOTION CARRIED 5-0

3.A. January 13, 2026 City Council Work Session Minutes

3.B. January 13, 2026 City Council Regular Meeting Minutes

3.C. RFA - Resolution 2026-03 Approving Lions Club Temporary Liquor Licenses

4. Open Forum

5. New/Old Business

5.A. RFQ - Public Services Pickup Replacement

Mike Loehrs presented on a request for quotes on two replacement vehicles, which each vehicle budgeted for \$70,000 each.

COUNCILMEMBER MCGUIRE MOTED TO APPROVE THE SOLICITATION OF QUOTES FOR THE TWO ONE-TON VEHICLES TO REPLACE UNITS PS101 AND PS104.

COUNCILMEMBER JIM KASHEIMER SECONDED. MOTION CARRIED 5-0

5.B. RFQ - Public Services Used Forklift

Mike Loehrs also presented on a request for quotes for a used forklift to be used between all departments, with \$8,000 budgeted for the purchase.

COUNCILMEMBER KASHEIMER MOVED TO APPROVE THE SOLICITATION OF QUOTES FOR A USED FORKLIFT.

COUNCILMEMBER THUL SECONDED. MOTION CARRIED 5-0

5.C. RFA - Watertown Floral And Gift Company Short Term Parking Request

COUNCILMEMBER EVERSON MOVED TO APPROVE THE TEMPORARY SIGN PERMIT REQUEST WITH THE FOLLOWING CONDITIONS:

- **The applicant is approved to display one 10-minute parking sign for up to two parking stalls in front of their place of business for the dates of February 13th & 14th.**
- **The provided signage will be designed, fabricated, and owned by the City of Watertown.**
- **The signage must be removed from the sidewalk during non-business hours by the property owner.**

COUNCILMEMBER THUL SECONDED. MOTION CARRIED 5-0

5.D. RFA - Crow River Liquors Short Term Parking Request

COUNCILMEMBER THUL MOVED TO APPROVE THE TEMPORARY SIGN PERMIT REQUEST WITH THE FOLLOWING CONDITIONS:

- **The applicant is approved to display one 10-minute parking sign for the 2nd and 3rd parking stalls in front of their place of business for the dates of February 13th, 14th & 15th.**
- **The provided signage will be designed, fabricated, and owned by the City of Watertown.**
- **The signage must be removed from the sidewalk during non-business hours by the property owner.**

COUNCILMEMBER EVERSON SECONDED. MOTION CARRIED 5-0

6. Other Reports

Administrative Services Director Michael Sommerfeld reported that staff have been in discussions with the same company that does our printing for newsletters to get a proposal on how they could get our utility bills out in those same mailings. Consolidating the two in the same envelope.

City Administrator Tolsma shared some dates with the council for a goal setting meeting and will follow up with council on what dates work best for everyone.

Councilmember Everson reported that the EDA met last Wednesday the 21st. They elected their officers. Roxanne Wilmes is President, Deborah Everson is Vice President, Cory Mittness is Treasurer, Michael Sommerfeld will be Secretary, and Wes Christ also serves on the EDA. Everson continued that discussions about the downtown boardwalk is exciting and have had discussions on what it would look like to do murals back there.

Mayor Walters reported that the Public Safety Commission met and went through the final report for 2025. He also mentioned that Daryl Huggett announced he is running for Sheriff. Walters said that Adam Moore, a Watertown resident is also running for Sheriff.

Walters reported that at the Watertown Chamber County Commission Tim Lynch gave the State of the County address and he will be coming to a council meeting soon to present to us.

7. Claims

COUNCILMEMBER EVERSON MOVED TO APPROVE THE CLAIMS ROSTER AS PRESENTED.

COUNCILMEMBER MCGUIRE SECONDED. MOTION CARRIED 5-0

7.A. January 27, 2026 Claims

8. Adjournment

COUNCILMEMBER MIKE WALTERS MOVED TO ADJOURN AT 7:23 PM.

COUNCILMEMBER THUL SECONDED. MOTION CARRIED 5-0

309 Lewis Avenue South; P.O. Box 279, Watertown, MN 55388

Michael Walters, Mayor

ATTEST: _____

Dan Tolsma, City Administrator