



Watertown Park Commission Meeting

Brad Kipp
Terry Gallagher
Jack Lynch
Joel Skoog
Wes Christ
Amy Mandt
Kay Thul-Council Liaison

1/21/2026 - Minutes

1. Call To Order And Roll Call

Park Commission Chair Brad Kipp called the meeting to order at 6:30 p.m. on Wednesday, January 21, 2026, in the Council Chambers of City Hall.

Commission Members Present: Brad Kipp, Terry Gallagher, Jack Lynch, Matt Renz, Amy Mandt

Commission Members Absent: None

Staff Members Present: City Administrator Dan Tolsma and Councilmember Liaison Kay Thul

2. New Business

Commission member Brad Kipp Moved to Approve the Agenda as Presented.

Commission member Terry Gallagher Seconded. Motion Carried 5-0

2.A. Election Of 2026 Officers

Commissioner Gallagher Moved to Appoint Brad Kipp as Commission Chair.

Commissioner Amy Mandt Seconded. Motion Carried 5-0

Commissioner Mandt Moved to Nominate Terry Gallagher as Vice-Chair.

Commissioner Jack Lynch Seconded.

Motion Failed due to Terry turning down nomination and Nominating Matt Renz in his place.

Commissioner Kipp Moved to Appoint Matt Renz as Commission Vice-Chair.

Commission Lynch Seconded. Motion Carried 5-0

2.B. Adopt-A-Park Program Discussion

Commission member Kipp presented information on the Adopt-A-Park program and discussed the promotional letter that will be going out along with ideas of which parks will be included and a list of general park duties for adopting a park. It was decided that the contract would be from March 1st to March 1st and can be renewed.

The letter would go out February 1st with a deadline of March 13th for initial applications due to the city. Parks Commission can review any applications at the March 18th meeting.

2.C. 2026 Initiatives Summary & Goal Setting Discussion

Commission member Gallagher gave a brief summary of items to be discussed and to stay focused and on track. That we prioritize our top 3 to 5 things we would like to accomplish.

2.D. City Center Park / Veteran Memorial Ad Hoc Committee Volunteer Opportunity

Commission member Amy Mandt gave an update on her son, William Mandt, who has interest in helping improve the Veteran's memorial at City Center Park. He has started the discussion about what the long-term vision of this area, and presented at a council meeting. It was decided that a committee made up of several stakeholders, i.e. community groups like the Legion, the Lions, etc. Those stakeholders would appoint two representatives to become an ad hoc committee. Mandt continued that as of now they are looking for interested people that want to take part or part of the conversation.

3. Updates From Staff

City Administrator Dan Tolsma gave an update on developments and city staff.

4. Adjournment

Commission member Gallagher Moved to Adjourn at 8:12pm.

Commission member Matt Renz Seconded. Motion Carried 5-0

Chairperson, Brad Kipp

City Administrator, Dan Tolsma