



Watertown Park Commission Meeting

DeAnna Clemens
Terry Gallagher
Danette Painschab
Joel Skoog
Brad Kipp
Brian Lonquist
Adam Pawelk

3/15/2023 - Minutes

1. Call To Order And Roll Call

Park Commission Vice President, Brad Kipp called the Watertown Park Commission meeting to order at 6:30 p.m. Wednesday, March 15, 2023 in the Council Chambers of City Hall.

Park Commission Members present: Brad Kipp, Terry Gallagher, Jack Lynch, and Joel Skoog.

Staff members present: City Administrator Jake Foster and Administrative Assistant/Permit Technician Kimberly Block

2. New Business

2.A. 2A - Minutes - January 18, 2023

**SKOOG MOVED TO ADOPT THE JANUARY 18, 2023 MEETING MINUTES AS PRESENTED.
GALLAGHER SECONDED. MOTION PASSED 4-0**

2.B. 2B - Little Free Library

Foster reported on the research he had found on how a variety of cities have handled the Little Free Libraries. There is also some maintenance templates along with information on LITTLEFREELIBRARY.ORG website. Currently the City of Watertown has 3 Little Free Libraries on private property. Foster displayed the area where the Little Free Library is being proposed, he is proposing to allow the Little Free Library to be placed on the site requested. The Little Free Library will be placed on public property, with the location being on public property the City Staff would be able to remove it, if need be. The Schuler's would be expected to maintain the library. Public Works staff has offered to help set the library if the Schuler's would need help. No further action would need to be done on this topic for now.

LYNCH MOVED TO RECOMMEND TO COUNCIL TO APPROVE DARREN SCHULER'S REQUEST TO CREATE A LITTLE FREE LIBRARY. GALLAGHER SECONDED. MOTION PASSED 4-0.

3. Updates From Staff

Trex Bench Donation - The Fine Arts Council has met their goal needed for a free bench. Once they have received the color options or more information they will be in contact with Foster.

Committee Vacancy - Foster reported he has received 2 applications for the vacant position. Foster reported when there have been vacancies in the past, staff (City Administrator and a Council Member) conducted the interviews, after which they would move forward with their recommendation to City Council. Danette Painschab will be honored for her service on the Park Commission Board since 2007 at the March 28, 2023 City Council Meeting.

Sugarbush Park - The playground equipment has been ordered for phase 2, the equipment will be installed later this summer when it comes in.

3995 Quass Avenue - A purchase agreement has been submitted on this property for development. This was presented at the planning commission meeting and they are looking at tree preservation in this area. The trail will also be extended along county road 10 through this parcel.

Spring Mill - A plan has been presented to develop this area into apartment buildings instead of single family homes. Foster shared the possible concepts of the apartment buildings that have been presented. The developer is looking at constructing 2 buildings per year.

Arnica path- Arnica path will be redone this summer.

Grove Street Rink Acrylic Surfacing - Mike Dressel has been directed to obtain quotes for the acrylic surfacing of the Grove Street Rink. Once the Acrylic Surfacing is complete the area will be ready for pickleball courts. The basketball hoops and lights are scheduled to be installed in 2024.

4. Adjournment

GALLAGHER MOVED TO ADJOURN THE MEETING UNTIL APRIL 19, 2023. LYNCH SECONDED. MOTION PASSED UNANIMOUSLY.